

## ***Citywide Tree Trimming RFP QUESTIONNAIRE***

The following questions were submitted from multiple potential vendors in response to the City of Baldwin Park's current Citywide Tree Trimming RFP. Please see the responses to the questions below:

### **Question# 1:**

Who is our current contractor? Current Prices? What is the estimated Annual Budget?

### **Answer#1:**

West Coast Arborist (WCA). Current prices are shown here on Page 5. [RATES PAGE 5](#)

Our current Annual budget for tree work is \$150,000. The Budget is utilized mostly for Grid trims, 25% service request trim, and 15% for young tree Maintenance. This varies from Year to year.

### **Question #2:**

What is the current tree inventory software you are using and when was it last updated?

### **Answer #2:**

We currently use ARBOR ACCESS. This software is maintained by WCA and always updated upon completion of work.

### **Question #3:**

Are parks included as part of the inventory? Palm trees?

### **Answer #3:**

Yes. All City trees including palm trees are included. This includes trees at City Hall, all parks, and city owned right of ways. The trees are scheduled in numerical order. At times, certain Grids and areas will take precedence. The Maintenance Operations Manager will schedule trees and may differ year to year.

### **Question #4:**

*Can you provide a recently trimmed area?*

### **Answer #4:**

Most recent Grid trimmed was Grid #6 back in January 2021. Upcoming tree work to be scheduled as service request trim is located at Dalewood between Francisquito and Big Dalton Ave.

**Question #5:**

Are the trees trimmed in Grids?

**Answer #5:**

Yes. The City of Baldwin Park is divided into 12 grids. Below is the link for the Shape Files for the City of Baldwin Park tree Inventory.

[SHAPE FILES](#)

**Question #6:**

Can the contractor stage equipment overnight in the city or city owned property?

**Answer #6:**

This will depend on availability and location. If contractor stages equipment, it will be at their own risk. And have prior approval from Department of Public Works.

**Question # 7:**

Can the City re-consider letting the bidder use a subcontractor for collecting data for Inventory?

**Answer #7:**

City will allow Bidder to use sub-contractor to collect data. Ultimately, Bidder will be held responsible for their sub-contractors' data accuracy.

**Question #8:**

Does the City ever accept chipped materials generated from the tree trimming operations?

**Answer #8:**

Yes, the city may ask for chipped materials to be used at certain sites for City use. The material must be clean and seed free. The city will also ask its vendor to participate in our annual Arbor Day and provide an informational booth, give presentation to educate resident on the benefits of trees, and donate tree(s) to be planted for Arbor Day.