



City of Baldwin Park
Recreation and Community Services

2022 Downtown Street Market



5:00pm - 9:00pm (Set-up 3:15pm - 4:15pm)

Morgan Park • 4100 Baldwin Park Blvd. • Baldwin Park, CA 91706

Thursdays, June 30th - August 4th - at Morgan Park (Athletic Field)

Thursdays, August 11th - September 15th - at Maine Ave. (Palm Ave. & Ramona Blvd.)

Contact: Maria Moreno 626-388-0565 • Mmoreno@baldwinpark.com • Fax 626-814-2998

Representative's Name: _____ Phone #: _____

Name of Organization/Business: _____ Non-profit # (if applicable): _____

Address: _____ City: _____ Zip: _____

E-mail Address: _____

Discount applied ONLY when paid in full: [] 10 Events - 10% Off [] All 12 Events - 15% Off [] BPBA Members 10 Events - 15% Off
(NOTE: To receive discount, full payment must be received for all participating dates by June 10th)

- [] June 30 [] July 7 [] July 14 [] July 21 [] July 28 [] August 4
[] August 11 [] August 18 [] August 25 [] September 1 [] September 8 [] September 15

Vendor Booth: 10'x10' Space (Pop-up Canopy and WHITE LED Solar/Battery Lights Required)

Information ONLY (no selling) Booth _____ (# of events) X Resident \$35.00each/Non-Resident \$45.00each \$ _____
Novelty (100% crafters) Booth (EBL \$38) _____ (# of events) X Resident \$40.00each/Non-Resident \$50.00each \$ _____
Non-novelty Booth (EBL \$38) _____ (# of events) X Resident \$45.00each/Non-Resident \$55.00each \$ _____
*Food Booth (EBL \$38/Onsite Prep) _____ (# of events) Residents \$75.00each/Non-Resident \$115.00each \$ _____
*Food Booth (EBL \$38 pre-package) _____ (# of events) Residents \$65.00each/Non-Resident \$105.00each \$ _____
Produce Booth _____ (# of events) Residents \$25.00each/Non-Resident \$30.00each \$ _____

Non-Profit/Community Group Booth/Farmers: 10'x10' SPACE (Pop-up Canopy and WHITE LED Solar/Battery Lights Required)

Information Booth _____ (# of events) X Resident \$25.00each/Non-Resident \$35.00each \$ _____
Novelty Booth (EBL \$108.50) _____ (# of events) X Resident \$35.00each/Non-Resident \$45.00each \$ _____

Miscellaneous Rentals:

Chairs _____ (# needed) X _____ (# of events) X \$5.00each \$ _____
Table _____ (# needed) X _____ (# of events) X \$20.00each \$ _____
Canopy (city sets it up) _____ (# needed) X _____ (# of events) X \$70.00each event \$ _____
Food Screen Walls (4 sides EZ-UP) _____ (# needed) X _____ (# of events) X \$50.00each event \$ _____
*Electrical Outlet (1- 110 watts) _____ (# needed) X _____ (# of events) X \$25.00each outlet \$ _____

*Must provide own extension cord (100 at least)

Sub-Total: \$ _____

NOTICE: Weekly Payments will add an additional \$5.00 each week

_____ (# of events) X _____ Discount (must pay in full prior to start of event to receive discount) = _____ \$ _____

Total Amount Received: \$ _____

We Accept: Cash, Credit/Debit, Check/Money Order (Payable to City of Baldwin Park)

Application Information:

Submit To: Email: Mmoreno@baldwinpark.com Fax: 626-814-2998

Delivery/Mail: Esther Snyder Community Center • 4100 Baldwin Park Blvd. • Baldwin Park, CA 91706

Submit By (Possible Exceptions, Inquire for Details):

Food Booth Application and Health Permit Information Due: Thursday, May 12th

Information & Novelty Booth Applications Due: Tuesday, June 7th

Date Received:

Staff's Initial:

*Application Approval will take five (5) business days to review/process.

Private Food Booths, please select items you are interested in selling:

Baldwin Park Restaurants ONLY can sell 1 to 2 items from their existing menu (excluding sea food):

<input type="checkbox"/> Pizza	<input type="checkbox"/> Sushi	<input type="checkbox"/> Tortas	<input type="checkbox"/> Fresh Fruit
<input type="checkbox"/> Chicken	<input type="checkbox"/> Sandwiches	<input type="checkbox"/> Shrimp Cocktails	<input type="checkbox"/> Fresh Salad
<input type="checkbox"/> Aguas Frescas	<input type="checkbox"/> Bionicos	<input type="checkbox"/> Sopes	<input type="checkbox"/> Fresh Juice
<input type="checkbox"/> Burritos	<input type="checkbox"/> Quesadillas	<input type="checkbox"/> Mariscos	<input type="checkbox"/> Hummus/Pita
<input type="checkbox"/> Tacos	<input type="checkbox"/> Pasta	<input type="checkbox"/> Nachos	<input type="checkbox"/> Honey
<input type="checkbox"/> Enchiladas	<input type="checkbox"/> Hamburgers	<input type="checkbox"/> Fajitas	<input type="checkbox"/> Dried Fruits
<input type="checkbox"/> Ceviche	<input type="checkbox"/> Empanadas	<input type="checkbox"/> Taquitos/Flautas	<input type="checkbox"/> Nuts/Seed
<input type="checkbox"/> Drinks: _____			
<input type="checkbox"/> Other: _____			

Items will be reviewed, and Food Booths will be able to sell two (2) to three (3) items during the event based on variety.

Information/Novelty Booths, please describe items you are interested in selling and/or information to be distributed at event: _____

Rules & Regulations:

1. Event Business License (EBL) is required for the sale of any items and can be obtained for an additional cost of \$38.00 (Non-Profit Exempt) through the Finance Department at City Hall, 14403 Pacific Avenue, and 2nd Floor Finance Department.
 2. Health Permit (HP) is required for the sale of any food/drink items.
 3. Payments must be made by 5 days prior event date or as per the discount requirements in order to participate in event.
 4. Information and/or selling MUST take place **inside your 10'x10' booth area ONLY**.
 5. Non-profit groups must provide a copy of their 501C (3) letter for non-profit rates.
 6. Set-up is between 3:15pm to 4:15pm All vehicles must exit event street area after 4:30pm. Vendors arriving after 4:15pm will not be allowed into event street area and will have to unload merchandise from a parking area.
 7. Must check-in weekly with staff at assigned location to receive booth location, note that all Vendors will be rotated weekly.
 8. **ALL Vendors MUST have a Pop up 10'x10' Canopy (see picture sample)**. If you don't have the pop-up canopy the day of the event you will not be allowed to participate, and no refunds will be issued.
 9. All vendors must provide their own **WHITE LED Solar/Battery operated lights inside pop-up canopy. ALL VENDORS MUST HAVE LIGHTING.**
 10. All vendors must vacate their space within an hour after the conclusion of the event. Non-compliance will result in a \$25.00 fine or forfeiture of future participation.
 11. Product display must be off the ground. Must be displayed on a table.
- MUST COMPLY WITH LATEST LA COUNTY DEPARTMENT OF PUBLIC HEALTH PROTOCOLS**
***Food vendors must commit for the entire series no breaks unless authorized prior to start of season.**
Vendors must always display product prices.

I have read and understand all the provisions and agree to abide by them. And will not hold the City liable and is not responsible for the safety or insurance of any items belonging to the vendor. The City will not serve as storage for any items left by vendors. All payments are non-refundable. The City reserves the right to refuse any vendor for health, safety or liability reasons.

Representative's Signature: _____ Date: _____

Staff Use Only:

Approved Denied Signature: _____ Date: _____

System # _____ by _____ BL Paid File Check In# _____



Sample 10'x 10' canopy style for vendors



Sample screen walls for food handlers