



**CITY OF BALDWIN PARK  
PLANNING DIVISION  
14403 E. PACIFIC AVENUE  
BALDWIN PARK, CA 91706  
(626) 813-5261**

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## **TEMPORARY SIGN PERMITS**

The following are permitted temporary signs within the City of Baldwin Park.

No more than two temporary signs, of 35 square feet each, may be displayed for each business at any one time, each of which may be displayed for a maximum of thirty (30) consecutive days and may be displayed up to four (4) nonconsecutive times within a twelve (12) month period. (Section 153.170.060)

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### **PERMITTED SIGNS**

1. A banner not exceeding 35 square feet.
2. A single-pole flag with ground spikes not exceeding 35 square feet.

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### **B. Standard for Temporary Signs.**

Such Temporary Signs shall comply with the following standards:

- Location and attachment. Temporary banner signs shall be attached to the main building wall or fence and shall not extend above the roofline or height of the wall or fence on which they are located.
- Balloons. Balloons shall not be used in conjunction with any temporary sign.
- Attachment and illumination. Temporary banner signs shall not be freestanding or illuminated.

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### **APPLICATION MATERIALS/FEE**

A sign fee of \$21.00 is charged for each temporary sign. A completed temporary sign permit application package includes:

1. Completed Application
2. Two (2) copies of the drawing or photograph of the proposed temporary sign
  - Show Height, Width and Language
3. Copy of Business License or Application with validation
4. A fee of \$20.00 per sign

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### **CERTIFICATION STATEMENT:**

An application may be submitted to the City of Baldwin Park Planning Division located at:

**City of Baldwin Park  
Planning Division  
14403 East Pacific Avenue  
Second Floor  
Baldwin Park, CA 91706  
(626) 813-5261  
Office Hours:  
Monday – Thursday  
7:30 a.m. to 6:00 p.m.**