

CITY OF BALDWIN PARK
DEPARTMENT OF RECREATION AND COMMUNITY SERVICES
RECREATIONAL FACILITIES CONDUCT AND USE POLICY

I. STATEMENT OF POLICY

The Department of Recreation and Community Services first priority is public service. Every day, hundreds of people visit our facilities to attend programs, take recreational/leisure classes, enjoy special events, enjoy services offered and request information from city staff. Because we pride ourselves in quality customer service, we have established a Facilities Conduct Policy ("Policy") so that Facility Users can enjoy our city facilities and city staff can have a pleasant and safe working environment.

Please note that City recreational facilities are for the limited purpose of providing recreational services and instruction to participants. As such, it is considered to be nonpublic forum, and not a forum open to the public for non-recreational related activities or for advocacy. The City reserves the right to regulate activities that disrupt or impair the City's provision of such recreational activities at the recreational facilities.

A copy of this policy shall be available at each Recreational Facility and city web site.

II. RECREATIONAL FACILITIES

1. Esther Snyder Community Center, 4100 Baldwin Park Boulevard
2. Julia McNeill Senior Center, 4100 Baldwin Park Boulevard
3. Teri G. Muse, Family Service Center, 14305 East Morgan Street
4. Arts and Recreation Center, 14403-B East Pacific Avenue
5. Hilda L. Solis Park/Teen Center/Skate Park, 15010 Badillo Street
6. Barnes Park/Family Recreation Center, 3251 Patritti Avenue
7. Syhre Park, 1209 Vineland Avenue

III. RULES AND REGULATIONS

The Department Recreation and Community Services requires that all facility users comply with the following rules of conduct in all city facilities, including the following:

1. Facility Users shall not engage in any activity prohibited by municipal, state and/or federal laws.
2. Facility Users shall not engage in disruptive behavior, such as talking loudly, making loud noises, bullying, or engaging in conduct that disturbs, annoys or harasses, or otherwise disrupts other facility user's reasonable enjoyment of the recreational facilities.
3. Third parties or non-facility users are not permitted to enter into the recreational facilities, without express written permission of the Department Recreation and Community Services.

4. Facility Users shall not take any photographs or record any videos at the recreational facilities where such prohibition is publically posted at any time while recreational services are being provided.
5. Facility Users shall not engage in conduct that interferes with the ability of city staff to manage and operate city facilities for the purpose of providing recreational services.
6. Facility Users shall acknowledge that city staff have the discretion in its provision of recreational services, including discretion related to the manner of instruction, choice of music, and other reasonable rules and regulations.
7. Facility Users shall not use vulgar, obscene or profane language directed towards other patrons, facility, service providers/vendors or city staff.
8. Facility Users shall not engage in horse play or other unsafe behavior that poses a risk of injury to persons or property.
9. Facility Users shall not intentionally interfere with or disrupt any organized program or event that may be taken place at the recreational facility.
10. Facility Users shall not bathe or sleep in city facility restrooms.
11. Facility Users shall follow the directives of city staff in enforcing this Policy.
12. The Department Recreation and Community Services reserves the right to prohibit the use of its facilities and premises by persons who do not abide by this Policy.
13. Facility Users shall comply with all rules applicable to each respective facility, as set forth through this policy and its amendments, any applicable dress code, and any signs posted at such facilities.
14. Facility Users who fail to comply with park rules are subject to citation and/or removal pursuant to Baldwin Park Municipal Code. (BPMC §37.03; §96.01 et seq.)

For the purpose of this section, a “Facility User” shall mean a participant who is engaged in a recreational activity offered by the Department of Recreation and Community Services at the above listed City recreation facilities.

IV. SUPERVISION AND ENFORCEMENT OF POLICIES

Supervision by Facility Staff is necessary for the public’s safety and well-being. Facility staff shall be responsible for, and have complete authority over, the facility being used, all equipment, music, Facility Users, and activities. The staff shall have authority to request changes in activities or cessation of activities. Facility Users must comply with these requests and instructions. Staff shall be responsible for enforcement of all policies, rules, and regulations.

City staff shall enforce this Policy as follows:

1. Warning: Director of Department of Recreation and Community Services or city staff may issue a verbal and/or written warning to a Facility User who commits any violation of this Policy. The verbal or written warning identify the policy that has been violated, and shall advise the Facility User that he/she must comply with this Policy immediately, or be excluded from the city facility where the violation occurred for a 48 hour period.

2. Temporary Exclusion from City Facility: After being warned by the Director Department of Recreation and Community Services or city staff in writing or verbally of a violation of this Policy, and after the Facility User continues and fails to comply with this Policy following such warning, the Director or city staff may exclude the Facility User from use of that city facility for a 48 hour period. The Facility User shall be readmitted to that city facility at the expiration of the 48 hour period.
3. Revocation of Membership from City Facility: After being excluded by the Director of Department Recreation and Community Services or city staff for a violation of this Policy, for two (2) times or more within a twelve (12) month period after the first occurrence, the City may revoke the Facility User's membership, subject to any prorated remainder. The City must provide written notice to the user, indicating revocation and include any supporting evidence. The Facility User then shall not be eligible for membership or participation at all City facilities until the completion of the calendar year.

V. RIGHT OF APPEAL:

If membership is revoked under Section IV(3), then the Facility User may file a written appeal to the Chief Executive Officer or its designee, which must be received no later than 10 days after the City's written revocation of membership. The Chief Executive Officer or designee shall review such appeal and render a written decision within 60 days of the written appeal. If the written decision is not received by the user within 60 days of the written appeal, it shall be treated as a denial of the appeal.

VI. ACKNOWLEDGMENT AND WAIVER AS PREREQUISITES TO USE OF FACILITIES

In consideration for the City's provision of the Department of Recreation and Community Services, each Facility User shall review, acknowledge and agree to the City's policy for such facilities. The City's Policy set forth above shall be publically posted at each recreational facility and made available in writing upon request.