



CITY OF BALDWIN PARK
CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT (CAPER)
JULY 1, 2022 - JUNE 30, 2023

PUBLIC REVIEW DRAFT
SEPTEMBER 5, 2023 - September 20, 2023

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HOUSING DIVISION
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Introduction

The City of Baldwin Park's (City) FY 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) is the third year-end performance evaluation under the 2020-2024 Consolidated Plan. The CAPER discusses affordable housing outcomes, homelessness and special needs activities, non-housing community development activities, and other actions in furtherance of the City's Annual Action Plan Programs and Projects for Fiscal Year (FY) 2022-23 (July 1, 2022 to June 30, 2023). This document will be formatted using HUD's CAPER template, which will be submitted online by way of the Integrated Disbursement and Information System (IDIS).

The City receives Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds each year from the federal government to support housing and community development activities that principally benefit low and moderate-income households. To receive these federal funds, the City must adopt a five-year strategic plan that identifies local needs, and how these needs will be prioritized and addressed using these federal funds. In May of 2020, the Baldwin Park City Council adopted a five-year (FY 2020/21 – 2024/25) Consolidated Plan. Baldwin Park's Consolidated Plan builds upon other related planning documents, including the City's 2015-2019 Consolidated Plan and the City's 2014-2021 Housing Element.

The City's Consolidated Plan strategy includes general priorities to meet the needs of the community and the City's rationale for investment of federal funds. To address the needs, the City identified the following priorities as having the greatest need in the community:

1. Expand the supply of affordable housing.
2. Preserve the supply of affordable housing.
3. Ensure equal access to housing opportunities.
4. Provide neighborhood services, community facilities and infrastructure improvements.
5. Provide public services for low-income residents.
6. Provide public services for residents with special needs.
7. Prevent and eliminate homelessness.
8. Section 108 loan repayment.
9. Preserve special needs non-homeless facilities and infrastructure.

Summary

For fiscal year 2022-23, the City of Baldwin Park had a total of \$1,129,456 in CDBG funds available to carry out CDBG-funded activities (prior year and new). This total amount was comprised of \$909,747 in Fiscal 2022-23 CDBG entitlement funds, and \$219,709 in prior year unspent CDBG

funds carried forward (allocated and unallocated). CDBG funds were used for public services CDBG administration.

The City of Baldwin Park also had \$3,077,334 in HOME Program funds comprised of a FY 2022-23 allocation of \$334,408, program income of \$102,369, and a carryover balance of \$2,640,557. The City used HOME funds for administration of the HOME program.

In 2020, the City was also allotted a special allocation of CDBG funds under the CARES Act in the amount of \$1,160,049 to help the City prepare, prevent, and respond to COVID-19. CDBG-CV funds have been disbursed on COVID-19 community testing, a food voucher program, senior meals, and two food bank programs.

Finally, in 2021, HUD allocated \$1,128,360 in another special allocation of HUD funding to the City of Baldwin Park. The HOME-American Rescue Plan Program (HOME-ARP) provides funding to reduce homelessness and increase housing stability. Thus far, the City of Baldwin Park has received HUD approval on the HOME-ARP Allocation Plan that proposes to allocate \$250,000 to supportive services, \$709,106 to tenant based rental assistance, and \$169,254 to program administration.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

Table 1 below illustrates the City’s FY 2022-23 Annual Action Plan outcomes (based on defined units of measure) as it compares to the five-year Consolidated Plan aggregate (2021-21 through 2024-25).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives.

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Goal	Category	Source / Amount	Indicator	Unit of Measure	5-Year Strategic Plan Goals			FY 2022/23 Annual Plan Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing Development	Affordable Housing	HOME: \$1,285,000	Rental units constructed	Household Housing Unit	11 Housing Units <i>(Construction of New Affordable Housing Units: 11 housing units)</i>	0 Housing Units <i>(No CHDO or For-Profit affordable housing projects funded in FY 2020-21 through FY 2022-23)</i>	0.00%	8 Housing Units <i>(Habitat for Humanity CHDO Homeownership Project: 2 housing units; Cesar Chavez Foundation Affordable Housing Project: 3 housing units; Retirement Housing Foundation Senior Housing Project: 3 housing units)</i>	0 Housing Units <i>(Habitat for Humanity CHDO Homeownership Project: predevelopment activities underway; Cesar Chavez Foundation Affordable Housing Project: predevelopment activities underway; Retirement Housing Foundation Senior Housing Project: predevelopment activities underway)</i>	0.00%
Community Facility, Infrastructure and Section 108 Debt Service	Non-Housing Community Development	CDBG: \$0	Other	Other	1 Other <i>(FY 2020-21 Section 108 Loan Repayment)</i>	2 Other <i>(FY 2020-21 and FY 2021-22 Section 108 Loan Repayment)</i>	200%	Not Applicable <i>(No Section 108 Loan Repayment in FY 2022-23)</i>	Not Applicable <i>(No Section 108 Loan Repayment in FY 2022-23)</i>	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	5-Year Strategic Plan Goals			FY 2022/23 Annual Plan Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Fair Housing Services	Affordable Housing	CDBG: \$2,500	Other	Other	500 Other <i>(Housing Rights Center: 500 other)</i>	76 Other <i>(Housing Rights Center: 76 other)</i>	15.2%	Not Applicable <i>(Housing Rights Center: N/A – administrative activity)</i>	Not Applicable <i>(Housing Rights Center: N/A – administrative activity)</i>	
Homelessness Prevention	Homeless	CDBG: \$10,000	Homelessness Prevention	Persons Assisted	1,000 Persons <i>(East San Gabriel Valley Coalition for the Homeless: 1,000 persons)</i>	864 Persons <i>(East San Gabriel Valley Coalition for the Homeless: 864 persons)</i>	86.40%	300 Persons <i>(East San Gabriel Valley Coalition for the Homeless: 300 persons)</i>	271 Persons <i>(East San Gabriel Valley Coalition for the Homeless: 271 persons)</i>	90.34%
Housing Preservation	Affordable Housing	CDBG: \$150,000	Homeowner Housing Rehabilitated	Household Housing Unit	20 Housing Units <i>(Housing Rehabilitation Program: 20 housing units)</i>	0 Housing Units <i>(Housing Rehabilitation Grant Program: 0 housing units; Housing Rehabilitation Loan Program: 0 housing units)</i>	0.00%	7 Housing Units <i>(Home Improvement Grant Program: 5 housing units; Home Improvement Loan Program: 2 housing units)</i>	0 Housing Units <i>(Housing Rehabilitation Grant Program: 0 housing units; Housing Rehabilitation Loan Program: 0 housing units)</i>	0.00%
Neighborhood Services	Non-Housing Community Development	CDBG: \$126,000	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	10,000 Housing Units <i>(Code Enforcement: 10,000 housing units)</i>	2,658 Housing Units <i>(Code Enforcement: 2,658 housing units)</i>	26.58%	800 Housing Units <i>(Code Enforcement: 800 housing units)</i>	0 Housing Units <i>(Code Enforcement: program on hold in 2022-23)</i>	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	5-Year Strategic Plan Goals			FY 2022/23 Annual Plan Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Public Services for Low- and Moderate-Income Residents	Non-Housing Community Development	CDBG: \$104,116	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20,415 Persons <i>(Church of the Redeemer Food Bank: 6,000 persons; Family Service Center: 12,500 persons; BPPD Pride Platoon: 200 persons; Recreation Sports Program: 140 persons; St. John's Church Social Services: 50 persons; Youth Employment: 25 persons; Graffiti Removal: 1500 persons)</i>	177,876 Persons <i>(Church of the Redeemer Food Bank: 19,314 persons; Family Service Center: 3,786 persons; BPPD Pride Platoon: 46 persons; Recreation Sports Program: activity cancelled; St. John's Church Social Services: 9 persons; Youth Employment: 11 persons; Graffiti Removal: 154,710 persons)</i>	871.30%	5,560 Persons <i>(Church of the Redeemer Food Bank: 4,600 persons; Family Service Center: 600 persons; BPPD Pride Platoon: 40 persons; Youth Employment: 20 persons; Graffiti Removal: 300 persons)</i>	78,883 Persons <i>(Church of the Redeemer Food Bank: 7,658 persons; Family Service Center: 1,866 persons; BPPD Pride Platoon: 24 persons; Youth Employment: XX persons; Graffiti Removal: 69,335 persons)</i>	1418.76 %
Special Needs Non-Homeless Public Facilities	Non-Homeless Special Needs	CDBG: \$160,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10,000 Persons <i>(Various Public Facility Projects for Special Needs Populations: 10,000 persons)</i>	0 Persons <i>(ADA Curb Ramps Project postponed)</i>	0.00%	4,614 Persons <i>(ADA Curb Ramps Project: 4,614 persons)</i>	0 Persons <i>(ADA Curb Ramps Project postponed)</i>	0%

Goal	Category	Source / Amount	Indicator	Unit of Measure	5-Year Strategic Plan Goals			FY 2022/23 Annual Plan Goals		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Special Needs Services	Non-Homeless Special Needs	CDBG: \$22,346	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2,375 Persons <i>(Domestic Violence Advocate: 1,250 persons; YWCA of San Gabriel Valley: 1,125 persons)</i>	445 Persons <i>(Domestic Violence Advocate: 445 persons)</i>	18.74%	250 Persons <i>(Domestic Violence Advocate: 250 persons)</i>	145 Persons <i>(Domestic Violence Advocate: 145 persons)</i>	58.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City allocated the largest share of its CDBG funding to non-housing community development activities (code enforcement, public services, and infrastructure improvements), preceded by the community's housing needs and program administration funded by both CDBG and HOME. The Consolidated Plan five-year priorities for assistance with CDBG and HOME funds takes into consideration several factors such as: 1) those households most in need of housing and community development assistance, as determined through the Consolidated Plan needs assessment, consultation, and public participation process; 2) which activities will best meet the needs of those identified households; and 3) the extent of other non-federal resources that can be utilized to leverage/match CDBG and HOME funds to address these needs.

Overall, many programs that the City had allocated federal funding to were not implemented during the fiscal year. The Code Enforcement program, for example, was suspended due to an HUD audit finding that was not cleared until the end of the fiscal year. The finding was related to the City's need to develop a code enforcement strategy that identified a target neighborhood where code enforcement activities, together with other projects and programs, could together be carried out to alleviate blighted conditions. The strategy, called the Community Enhancement Comprehensive Plan, was developed and approved, and code enforcement activities will resume in FY 2023-24.

Additionally, the City experienced staff turnover which directly impacted the City's ability to carry out its Annual Action Plan. The City's three proposed housing development projects, as well as the residential rehabilitation loan and grant programs, were temporarily placed on hold during the program year until a housing manager position could be filled. Predevelopment activities for the Habitat for Humanity CHDO Homeownership, Cesar Chavez Foundation Affordable Housing Project, and Retirement Housing Foundation Senior Housing Project are expected to start again in FY 2023-24. The Home Improvement Grant and Loan Programs remain on hold until additional staff can be obtained to implement the programs.

Despite the staffing changes in the City, public service programs continued to thrive in FY 2022-23. Both the Church of the Redeemer Food Bank and Family Service Center exceeded their goals. The Redeemer Food Program assisted the needs of low-income individuals and families by providing food baskets to them on a monthly and on an as-needed basis. During the year, 7,658 people were assisted. Low-income people were also served with medical access referrals, food bank referrals, emergency shelter vouchers, emergency food vouchers, and other critical services through the City's Family Service Center. The FSC is centrally located and accessible to all

residents citywide.

Other programs provided federal funding last fiscal year were the Baldwin Park Police Departments' Pride Platoon Program and the Youth Employment Program. The BPPD Pride Platoon Program enrolled 24 at-risk youth who were exhibiting anti-social and incorrigible behavior. The program offers treatment, prevention, and disciplinary components to combat negative behavior. The Youth Employment Program, on the other hand, encourages work experience at Baldwin Park City Hall and acts as a feeder program for regular part-time positions. During the program year, XX youth participated in this program.

Public service activities that aimed to assist special needs populations in Baldwin Park include the Domestic Violence Advocacy Program which helps to provide emergency assistance to victims of domestic violence; and the East San Gabriel Valley Coalition for the Homeless program which provides operation assistance to the Emergency Assistance Center. The former program assisted 145 persons out of 250; while the latter homeless program assisted 271 persons out of a goal of 300.

Finally, the Graffiti Abatement Program eliminated 167,791 square feet of graffiti throughout the city.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

	CDBG	HOME
White	7,045	0
Black or African American	136	0
Asian	1,758	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Other Multi-Racial	1,025	0
Total	9,964	0
Hispanic	5,914	0
Not Hispanic	4,050	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

For program year 2022, the majority of the CDBG allocations were invested in community development, mainly public services. The racial and ethnic composition shown above reflects projects and programs that were completed in FY 2022-23 and for which such data is available. Of the 9,964 persons benefitting from federal CDBG, 71 percent were White, almost 18 percent were Asian, and over 10 percent identified as Other. Additionally, 59 percent of participants were of Hispanic ethnicity.

CR-15 - Resources and Investments

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public – federal	\$1,129,456	\$XX
HOME	Public – federal	\$3,077,334	\$32,108
CDBG-CV	Public – federal		
HOME-ARP	Public – federal	\$1,128,360	\$16,635

Table 3 - Resources Made Available

Narrative

During FY 2022-23, the City had \$5,335,150 in federal CDBG, HOME, and HOME-ARP funding to address the goals and objectives of the FY 2022-23 Action Plan. Specifically, the CDBG entitlement amount for FY 2022-23 was \$909,747, coupled with prior year unspent funds of \$219,709, resulted in a total of \$1,129,456 in CDBG. HOME funding for FY 2022-23 was \$334,408, plus \$102,369 in program income, and \$2,640,557 in unspent prior year funds (includes prior year program income). Lastly, the City was awarded \$1,128,360 in HOME-American Rescue Plan (HOME-ARP) funds that are to be used to reduce homelessness and increase housing stability.

Expenditures during the 2022-23 program year totaled \$XX from federal resources which addressed the needs of extremely low, low, and moderate-income persons. CDBG expenditures of \$XX included projects and programs approved in FY 2022-23 and earlier. A total of \$32,108 in HOME expenditures were only related to HOME program administration. An additional \$xx in CDBG-CV funds to prevent, prepare, and respond to COVID were disbursed during the program year. And finally, the City incurred \$16,635 in administrative expenses related to the HOME-ARP grant.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	97%	xx%	Citywide
Low- and Moderate-Income Areas	3%	xx%	

Table 4 – Identify the geographic distribution and location of investments

Narrative

For the 2022-23 program year, the City did not allocate new CDBG funds to Public Facilities or Infrastructure activities. The City spent CDBG funds for Graffiti Removal benefiting the low-and

Moderate-Income Areas, which constitutes a total of 3% of federal funds expenditure. The rest of the funding was spent on activities that benefitted low- and moderate-income persons on a citywide basis, including various public services and administrative activities.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HUD requires HOME Participating Jurisdictions (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJs satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. Match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For the 2022-23 program year, the City of Baldwin Park has received a 50% match reduction from HUD, therefore, will match 12.5% of HOME Funds using non- federal funds. However, only administrative funds were expended, so there was no match requirement for the 2022-23 program year.

No publicly owned land was utilized for activities in the 2022-23 program year.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$3,885,831
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$3,885,831
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$3,885,831

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
0	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$536,624.03	\$102,369.12	\$0	\$0	\$638,993.15

Table 7 – Program Income

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Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0					
Dollar Amount	0					
Sub-Contracts						
Number	0					
Dollar Amount	0					
	Total	Women Business Enterprises	Male			
Contracts						
Number	0					
Dollar Amount	0					
Sub-Contracts						
Number	0					
Dollar Amount	0					

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Dollar Amount	0					

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
		Number		Cost		
Parcels Acquired		0				
Businesses Displaced		0				
Nonprofit Organizations Displaced		0				
Households Temporarily Relocated, not Displaced		0				
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0					
Cost	0					

Table 10 – Relocation and Real Property Acquisition

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CR-20 - Affordable Housing

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	5	0
Number of Special-Needs households to be provided affordable housing units	3	0
Total	8	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	6	0
Number of households supported through Rehab of Existing Units	2	0
Number of households supported through Acquisition of Existing Units	0	0
Total	8	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Baldwin Park had a goal to develop eight new affordable rental housing units in FY 2022-23; however, no accomplishments have been fulfilled thus far. The City accepted three proposals from local developers to produce affordable housing in the city, and the projects were included in the FY 2022-23 Annual Action Plan. Together, the three projects are slated to produce approximately 112 new units (how many will be HOME-restricted is approximately 8). The three projects are as follows:

- Habitat for Humanity CHDO Homeownership Project: The City is proposing to use HOME funds on an affordable housing homeownership project with a local Community Housing Development Organization (CHDO), Habitat for Humanity. The City will extend \$285,000

in gap financing to acquire and rehabilitate homeownership housing. Site locations are still to be determined.

- **Cesar Chavez Foundation Affordable Housing Project:** The Cesar Chavez Foundation is proposing to work with the City of Baldwin Park on an affordable housing project located at 4109 and 4113 Downing Avenue and 14617, 14625, and 14637 Ramona Boulevard. The site is approximately 1-acre and proposes to include 25 one-bedroom units, 15 two-bedroom units, and 17 three-bedroom units for a total of 57-units. The project was approved for \$500,000 in Baldwin Park HOME funding that will be leveraged with 4% Low Income Housing Tax Credits (LIHTC). Predevelopment activities are underway.
- **Retirement Housing Foundation Senior Housing Project:** The City is proposing to partner with Retirement Housing Foundation (RHF) to develop a multi-site senior housing project on the corner of Downing Avenue and Central Street, Baldwin Park. “Central Metro Place” will consist of 55 age restricted units (with one manager’s unit), onsite parking, an abundance of amenities and gardens all tailored to seniors and the aging population. This project was also awarded \$500,000 in the FY 2022-23 Annual Action Plan, but predevelopment activities are still underway. City staff hope to have an affordable housing agreement ready for City Council consideration in FY 2023-24.

Discuss how these outcomes will impact future annual action plans.

With no accomplishments or disbursements made in FY 2022-23 on affordable housing, the City of Baldwin Park has sufficient funds to officially commit HOME funding to the three projects listed above. Further, the City has over \$2.1 million available to provide gap financing to support the acquisition and rehabilitation/construction of additional affordable rental housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 13 – Number of Households Served

No affordable housing accomplishments were achieved in FY 2022-23. The City will continue working with Habitat for Humanity, the Cesar Chavez Foundation, and the Retirement Housing Foundation on predevelopment activities for the development of affordable housing.

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CR-25 - Homeless and Other Special Needs

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC and its partner agencies will continue to provide a continuum of programs ranging from outreach, access centers, emergency shelters, safe havens, transitional and permanent housing, and prevention. More specifically, LAHSA, the County's CoC, will continue efforts in 2023-24 to add emergency and transitional shelter housing units through expedited construction or rehabilitation of facilities to accommodate homeless persons. These efforts were supplemented by the Point-In-Time (PIT) Count that occurred within Los Angeles County from February 22, 2022 through February 24, 2022. According to the Los Angeles Homeless Services Authority (LAHSA), the number of people experiencing homelessness rose just over 4% in Los Angeles County from 2020 counts. This was a stark difference from prior year increases such as a near 26% jump in homelessness from 2018 to 2020. LAHSA attributes the "flattening" of the homelessness curve to government programs that were in place during the pandemic that kept families and individuals housed which prevented further homelessness. Policies such as eviction moratoriums and programs such as rental assistance and economic stimulus grants could have played a vital role in preventing additional homelessness between 2020 and 2022.

For Baldwin Park specifically, the February 2022 PIT count enumerated 275 homeless individuals in the City including 102 sheltered persons, and 173 persons that were found to live in places not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a car, park, RV's or campers, tents, makeshift shelters, or the street. The unsheltered homeless count fell by 382 persons from 2020 when the count was 555 persons; however, the number of sheltered homeless grew from 0 in 2020 to 102 in 2022.

The City will continue to work with the East San Gabriel Valley Coalition for the Homeless, a nonprofit organization, to reach out the homeless persons to assess their needs for temporary shelter, winter shelter, and referral services. The Coalition will focus on providing critical and immediate intervention for unsheltered persons, to include assessment, intake, referral, and transportation to resources.

Addressing the emergency shelter and transitional housing needs of homeless persons

In October 2018, the Baldwin Park City Council approved Resolution No. 2018-298 that declared a shelter crisis pursuant to SB 850 to the Los Angeles County Continuum of Care (CoC). The City Council also authorized staff to collaborate with the Tri-City Cohort Partnership with the Cities of El Monte and South El Monte to implement homeless plans. The Cohort Partnership also submitted a grant application in accordance with the Los Angeles County Homeless Initiative and the Home for Good guidelines. Per the 2021-2029 Housing Element, Baldwin Park will further implement recommendations from the Tri-City Cohort Homelessness Plan that began in 2021.

The Housing Element also identified Program H4-7 that focuses on allowing the establishment of transitional and supportive housing. To that end, on November 20, 2021, the City opened Esperanza Villa which is a 25-unit Tiny Home Village for bridge housing and supportive services. The Cohort Partnership also collaborated with Union Station Homeless Services to launch a local homeless prevention/diversion program supplemented with engagement with property owners and landlords to increase interim and permanent housing opportunities.

In FY 2022-23 and with CDBG funding specifically, the City supported local nonprofit agencies that provided emergency rental assistance and transitional housing needs for homeless or those at risk of becoming homeless. To address the emergency shelter and transitional housing needs of homeless persons, the City awarded \$10,000 to the East San Gabriel Valley Coalition for the Homeless to provide transitional housing, emergency assistance and winter shelter assistance to homeless families or families at risk of homelessness. The agency assisted 271 persons during the program year.

Additionally, the City supported Domestic Violence Advocate, an organization that offers emergency shelter and support services to victims of domestic violence. The City provided \$22,346 to this effort which assisted 145 persons with a litany of domestic violence services including providing access to emergency shelters and transitional housing.

Furthermore, the City Council adopted Resolution No. 2022-006 on February 16, 2022 which approved an agreement between the City of Baldwin Park and the San Gabriel Valley Regional Housing Trust to provide homeless housing and related services to homeless families on city-owned property. The site will provide a minimum of 50 beds for homeless families for a two-year period under the Agreement. The site will provide case management services, meals, and continuous security, in addition to necessary personal sanitation facilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities,

mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Los Angeles County CoC's countywide protocols and procedures prevent people from being discharged from public and private institutions of care into homelessness. The protocols and procedures help decrease the number of persons being discharged into homelessness by at least 10 percent annually. Furthermore, the CoC coordinated with state and local agencies, and privately funded institutions of care to develop improved programs to assist at-risk persons with emergency financial assistance. Examples include short-term utility, rent, childcare and basic needs payment assistance. Furthermore, the CoC supported pre-release planning for persons leaving state prisons and state mental health hospitals to prevent the release of persons to homelessness.

Also, the City approved an agreement on February 16, 2022, with the San Gabriel Valley Habitat for Humanity, Inc. to implement an Acquisition and Rehabilitation Housing Program using HOME Investment Partnership Act Program Funds to create homeownership opportunities. Habitat for Humanity will bring purchase transactions before the City Council for approval to include such units in the program.

Avoiding homelessness was another main priority for the City and its constituents when developing the City's Allocation Plan for HOME-American Rescue Plan (HOME-ARP) funds. Under the \$1.9 trillion coronavirus relief legislation, the American Rescue Plan Act of 2021, the City received \$1,128,365 to reduce homelessness and increase housing stability in the City. The Allocation Plan, approved by the City Council and HUD during FY 2022-23, proposes to allocate the \$1,128,365 to tenant based rental assistance and supportive services to help low-income individuals and families avoid becoming homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To address the needs of homeless families, families with children, and veterans and their families, the City supports the East San Gabriel Valley Coalition for the Homeless, which provided transitional housing, counseling and case management to families at risk of homelessness. In FY 2022-23, the East San Gabriel Valley Coalition for the Homeless served approximately 271

unduplicated people through its transitional housing program. When paired with financial counseling, career coaching and other available case management services, the agency makes certain that families are ready to succeed in their transition to permanent housing.

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Actions taken to address the needs of public housing

The Baldwin Park Housing Authority (BPHA) was created and authorized under the State of California Housing Authority Law to develop and operate housing and housing programs for low-income families. The BPHA receives its funding from the Department of Housing and Urban Development (HUD) for the administration of the Section 8 tenant-based Housing Choice Voucher (HCV) assistance program for the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles.

In FY 2022-23, BPHA continued to serve the needs of residents through public housing and Section 8 vouchers. Baldwin Park owns and operates one “project based” public housing development called McNeil Manor Public Housing. McNeil Manor is a 12-unit low-income senior housing development. Additionally, a total of 119 Baldwin Park households received Section 8 vouchers, including 38 that are elderly/disabled, 42 large families, and 77 small family households. Hispanics made up the majority of the households that received vouchers at 86%. The average monthly housing assistance payment was \$1,134.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

BPHA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagements. BPHA implemented the use of social media to improve and maximize the outreach to owners and tenants and increase the accessibility of information.

Actions taken to provide assistance to troubled PHAs

BPHA is designated as a High Performing Public Housing Agency, therefore no assistance was needed.

CR-35 - Other Actions

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage conditions, environmental protection, the cost of land, or the availability of overall monetary resources. Based on the 2020-2024 Consolidated Plan, the primary barriers to affordable housing for the City of Baldwin Park continue to be housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that the demand for affordable housing exceeds the supply. Additionally, insufficient resources are available to increase the supply of affordable housing to meet demand.

For low- and moderate-income households, finding and maintaining decent affordable housing is difficult due to the inflated cost of housing in Baldwin Park, as well as throughout Southern California in general. To address these obstacles, the City has historically invested its CDBG and HOME funds in projects that supported the development of new rental housing and the rehabilitation of existing rental units.

On October 29, 2021, the City submitted its 2021-2029 Housing Element to the California Department of Housing and Community Development (HCD) for review. During the Housing Element update process, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all appropriate and necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of additional future affordable housing and ensuring that the entitlement process runs smoothly from inception to completion. The Housing Element addresses the City's provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following policies in the City's 2021-2029 Housing Element specifically address the variety of regulatory and financial tools to be used by the City to remove any potential barriers and facilitate the provision of affordable housing:

Policy H2.1. Facilitate housing development of housing affordable to lower-income households by providing technical assistance, regulatory incentives and concessions, and financial resources, as funding permits. Explore options to ensure additional affordable housing production, such as an inclusionary housing ordinance.

Policy H2.2. Encourage and provide incentives for both the private and public sectors to produce or assist in the production of affordable housing, with an emphasis on housing affordable to persons with disabilities, seniors, large families, female-headed households with children, and people experiencing homelessness.

Policy H2.3. Establish partnerships with private developers and non-profit housing corporations to assist Baldwin Park in meeting its housing goals.

Policy H2.5. Build open existing efforts to convert suitable hotels and motels to permanent affordable housing, continue to pursue opportunities to acquire suitable hotels and motels.

Policy H3.1. Provide for a range of residential development types in Baldwin Park, including low density single-family homes, small lot single-family subdivisions, medium-density townhomes, and higher density apartments and condominiums.

Policy H4.1. Periodically review City regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and/or construction to assess their impact on housing costs, and revise as appropriate.

Policy H4.2. Utilize density bonuses, fee reductions, and other regulatory incentives, as available and appropriate, to minimize the effect of governmental constraints.

Policy H4.3. Continue to identify and promote processes and procedures that streamline residential development.

Policy H4.4. Monitor State and federal housing-related legislation, and update City plans, ordinances, and processes as appropriate to remove or reduce governmental constraints.

Policy H4.5. Facilitate coordination between lending institutions, the real estate and development community, and the City to better understand and address non-governmental constraints and facilitate production of affordable housing.

Policy H4.6. Eliminate zoning and other regulatory barriers to the placement and operation of housing facilities for the homeless and special needs populations in appropriate locations throughout the City.

In addition, the City identified the following programs within the Housing Element to support affordable housing within its boundaries:

Program H1-2. Preservation of At-Risk Rental Housing

Summary: Affordability covenants at Frazier Park, Syracuse Park, and Clark Terrace are set to expire in the next 10 years. The City will maintain an inventory of affordable housing units in the city to ensure compliance with deed restrictions. Additionally, the City will monitor housing projects to ensure long-term affordability and will work with property owners/managers to discuss preservation options. In the event that units convert to market rents, residents will be informed of other affordable housing programs available in the City.

Program H2-2. Affordable Housing Partners, Funding, and Resources

Summary: The City will assist local nonprofit agencies in acquiring funding to facilitate the development of affordable housing. The City and the Housing Authority will engage in partnerships between developers and banks to meet their obligations for housing opportunities. The City will continue these efforts while coordinating with LACDA, other Los Angeles County agencies, state agencies, and federal agencies to leverage funding resources, educate the community, and enhance development opportunities.

Program H2-3. Section 8 Housing Choice Voucher Program

Summary: The City will support additional Housing Choice Vouchers in the community and encourage rental property owners to rent to Voucher holders and register their units with the Baldwin Park Housing Authority. The City will continue to monitor Voucher program participation and provide information on the program, including any new legal requirements.

Program H3-1. Adequate Sites

Summary: The City will continue to provide appropriate land use designations and maintain an inventory of suitable sites for residential development, while continuing to track progress toward meeting the City's Regional Housing Needs Assessment by income level.

Program H3-3. Accessory Dwelling Units (ADUs)

Summary: The City will promote the development of accessory dwelling units (ADUs) as a means of providing additional housing through adoption of an updated ADU Ordinance and revise the Ordinance as new legislation passes. The ADU permitting process will be monitored through the Housing Element Annual Progress Report with additional incentives or other strategies to ensure adequate sites.

Program H3-5. Replacement of Units on Sites

Summary: Require the replacement of units affordable to the same or lower income level as a condition of any development on a nonvacant site that had residential uses within the past five years.

Program H3-6. AB 1397 Reuse of Sites

Summary: The City will a housing overlay that allows residential use by right for housing developments in which at least 20% of the units are affordable to lower-income households and allows development at 30 units per acre, regardless of lot size.

Program H3-8. Hotel/Motel Conversions

Summary: The City will continue to pursue opportunities to acquire suitable hotels and motels to convert into permanent affordable housing.

Program H4-2. Lot Consolidation

Summary: The City will provide technical assistance for interested developers to consolidate lots which would allow for larger development sites. The City will target advertising of lot consolidation incentives and potential sites opportunities to existing property owners, and prospective mixed-used and affordable housing developers.

Program H4-4. Zoning Code Update

Summary: The City plans to conduct a comprehensive Zoning Code update to provide flexibility in development standards such as open space, parking, setbacks, and height limits through the Administrative Adjustment and Specific Plan processes. Additional updates to the Zoning Code seek to combine the Planned Development Overlay Zone and Small Lot Single Family Development Options; add reference to the California Housing Accountability Act Requirements; and adopt objective design standards.

Program H4-5. Density Bonus and Development Incentives

Summary: Revise the City's Density Bonus Ordinance to comply with State Law and update as necessary while also exempt affordable housing projects from certain development fees. Additionally, the City will provide, when possible, developer incentives such as

expedited permit processing for affordable units.

Program H4-6. Expedite Project Review and Permitting Procedures

Summary: The City will provide timely review of discretionary and non-discretionary residential development requests, periodically evaluate land development processing procedures, fast track permit processing for affordable projects, and inform the public of the new processes.

Program H4-7. Supportive and Transitional Housing

Summary: The City will update the Development Code to comply with AB 2162 (Supportive Housing Streamlining Act) and AB 101 (Low-Barrier Navigation Centers). Furthermore, the City will continue to allow the establishment of transitional and supportive housing that function as residential uses while also prioritizing projects that include special needs housing or housing for extremely/very low-income households in the development application review process.

Program H4-8. Nongovernmental Constraints

Summary: The City will review, and if necessary, revise, any development regulations or processes that can potentially lessen nongovernmental constraints.

To address housing affordability and the lack of monetary resources for affordable housing, the Strategic Plan calls for the investment of HOME funds for the development of 10 new affordable rental housing units during the five-year period of the Consolidated Plan and the rehabilitation and preservation of 20 existing affordable housing units over the next five years. The City is in negotiations with several developers to develop homeownership, senior, and family affordable units.

Actions taken to address obstacles to meeting underserved needs.

The City leverages its CDBG and HOME entitlement grants with a variety of funding resources to maximize their effectiveness, however, the elimination of redevelopment by the State severely impacted Baldwin Park's ability to seek new affordable housing opportunities. The 20% set-aside in redevelopment for affordable housing was a key component to developing more housing units for those most in need.

Nonetheless, the City of Baldwin Park has aggressively pursued opportunities to add to its inventory of 497 affordable rental housing units. The City continues to seek new opportunities to leverage federal funds, such as the Low-Income Tax Credit Program and HUD's Section 202

and 811 for the Elderly Program.

HUD requires that cities undertake an analysis of assisted housing units that may be lost from the City's affordable housing stock. Four federally assisted developments are at risk of potential conversion, representing 222 affordable units at risk due to expiring Section 8 contracts and upcoming loan maturity dates. City Staff continues to evaluate methods to ensure the four projects (Clark Terrace, Frazier Park, Ramona Park and Syracuse Park), all owned by for-profit companies, can stay within the Section 8 system.

Actions taken to reduce lead-based paint hazards.

As a means of better protecting children and families against lead poisoning, in 1999, HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance
- Response to Children with Environmental Intervention Blood Lead Level

The City implemented HUD Lead Based Paint Regulations, pursuant to Title X, Section 1018, that requires any federal-funded rehabilitation project to address lead hazards. Additionally, where lead-based paint is identified, the City ensures that developers and contractors incorporate safe work practices.

There are 12,570 housing units built before 1980 that may contain lead-based paint. When the City participates in housing rehabilitation programs, identification and abatement of lead are made a requirement of the construction. Finally, in Section 8 programs, an inspection of units includes the status of lead-based paint, and a direction that defective paint surfaces be repaired.

Actions taken to reduce the number of poverty-level families.

A primary method to reducing poverty is to enhance employment for residents and promote self-sufficiency. This includes creating job opportunities and overall community improvement for Baldwin Park residents by supporting existing businesses and bringing additional economic forces and investment to the City, thereby increasing overall opportunities for local employment. Using CDBG funds, the City designated funding for a Youth Employment Program in FY 2022-23 which provided employment for XX youth at City Hall.

Activities that were necessary during the year, particularly for households that continue to feel the effects of COVID-19 and recent inflationary costs on food, were the Church of the Redeemer's Food Bank, St. John's Food Bank (funded with CARES Act funding), Church of the Redeemer Food Basket Program (funded with CARES Act funding); Baldwin Park Senior Meals Delivery Program (CARES Act), and the Baldwin Park Food Voucher Program (CARES Act). While these programs don't necessarily assist with poverty, they do provide much needed relief to a household's monetary resources allowing them to use their income on other important needs (housing, childcare, etc.).

Baldwin Park complies with Section 3 of the Housing and Community Development Act, for construction and housing projects using HUD funding. To foster local economic development and local job placement, Section 3 is a set of regulations that, to the greatest extent feasible, requires that low and very low-income residents be offered employment with housing and construction jobs using HUD funding. All construction-related HUD Subrecipient funded projects require a report that includes compliance with Section 3.

Actions taken to develop institutional structure.

As the recipient of CDBG and HOME funds, the City of Baldwin Park's Housing Division of the Community Development Department is the lead department responsible for the overall administration of HUD grants. In that regard, the Department prepares the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, writes the Annual Action Plan and CAPER, as well as completes a myriad of other reports required by federal regulations.

The City works closely with non-profit agencies and City departments on the use of CDBG programs that benefit the Baldwin Park community. For example, the City's Public Works Department provides input on the need for infrastructure and public facility improvements that can be used with CDBG funding. Affordable housing development and preservation activities are being carried out by the Housing Division in partnership with housing developers and contractors. Public service activities were carried out by nonprofit organizations and City Departments to achieve the Strategic Plan goals.

Additionally, advocacy groups, clubs and neighborhood leadership groups, and the private sector are consulted as part of the Consolidated Plan process and are used to implement the City's five-year strategy to address priority needs. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low-to moderate-income residents is vital in overcoming gaps in service delivery. The City has also utilized public notices, community

workshops and meetings (as appropriate), the City's website and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions taken to enhance coordination between public and private housing and social service agencies.

In an ongoing effort to bridge the gap of various programs and activities, the City of Baldwin Park has developed partnerships and collaborations with local service providers and other City departments that have been instrumental in meeting the needs of low-income individuals and families, the homeless and those with special needs.

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Baldwin Park. Participation in the Tri-City Cohort Partnership will aid in these actions to better leverage resources and service agencies with combined funding from Baldwin Park, El Monte, and South El Monte.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice.

The Housing Rights Center provides free housing services to residents throughout Los Angeles and Ventura counties. Trained housing counselors answer questions about landlord-tenant rights and responsibilities including questions about security deposits, evictions, repairs and rent increases. They work to educate the community about fair housing laws.

The Analysis of Impediments (A.I.) to Fair Housing Choice for 2020-2024 was prepared in coordination with the Baldwin Park Consolidated Plan. The Study found that the same three major impediments from the previously adopted A.I. continue:

1. Discrimination Against Persons with Disabilities has been the leading cause of all fair housing complaints in Baldwin Park since 2010. Disabled people experienced difficulties when requesting reasonable accommodations or modifications. Persons with cognitive disabilities experienced the most obstacles with obtaining accommodations. The City of Baldwin Park's contract with the Housing Rights Center works to promote greater awareness of potential discrimination against people with disabilities, by conducting workshops with landlords and housing industry stakeholders.
2. Lending patterns revealed that within the jurisdictional boundaries of the City of Baldwin

Park, loan approval rates were generally higher for Asians and Whites, than for Hispanics. However, the overall data indicates that across all racial/ethnic groups, loan approval rates increase when measured against corresponding increases in income of the applicants. The A.I. continues to recommend review of Home Mortgage Disclosure Act data to ensure that minority racial groups do not have disproportionately lower home loan approval rates.

3. Lack of Awareness of Fair Housing Laws was found to be the third impediment to fair housing choice, specifically a general lack of knowledge of tenant or landlords, rights and responsibilities. However, data shows that when the City's contracted fair housing service provider, which acts as a neutral convenor, provides clarifying information to resolve actual or perceived discrimination, three-quarters of cases were successfully conciliated.

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CR-40 - Monitoring

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds were used efficiently and in compliance with applicable regulations, the City provided virtual technical assistance to all subrecipients at the beginning of the program year and examined subrecipients invoices and performance reports throughout the year. Formal onsite monitoring of CDBG and HOME agreements are typically done annually, although most monitoring activities were suspended during the COVID pandemic. While some HOME monitoring was conducted in September 2022, current staff shortages have hindered the City's ability to resume a more aggressive monitoring schedule to catch up from the pandemic. Nonetheless, the following standards and procedures were implemented in FY 2022-23:

Technical Assistance

To enhance compliance with federal program regulations, the City provided a Notice of Funding Availability (NOFA) workshop to review the Plan goals, program requirements and available resources with potential applicants. Individualized technical assistance can be provided on an as-needed basis throughout a program year.

Activity Monitoring

All activities were assessed in the Fall of 2021, beginning with a detailed review upon receipt of the funding application to determine eligibility, conformance with a National Objectives, and conformance with a Strategic Plan goal. This review also examined the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries, and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3, and federal acquisition and relocation regulations, as applicable.

Subrecipients are required to submit an audit at the time of submitting their application along with other documentation to establish their capacity, and any findings noted in the audit are reviewed with the applicant. Eligible applications are then considered for funding. Once funded, desk reviews are ongoing of required quarterly performance reports and invoices.

For CDBG public service activities, an on-site monitoring is normally conducted once every two (2) years, except new subrecipients that are monitored on-site the first year. These reviews include both a fiscal and programmatic review of the subrecipient's activities. The reviews

determine if the subrecipient is complying with the program regulations and the City contract. Areas routinely reviewed include overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals. Following the monitoring visit, a written report is provided delineating the results of the review and any findings of non-compliance and the required corrective action. Subrecipients normally have 30 days to provide the City with corrective actions taken to address any noted findings. Individualized technical assistance is provided, as noted above, as soon as compliance concerns are identified. For CDBG capital projects, monitoring also includes compliance with regulatory agreement requirements. No CDBG monitoring other than the review of invoices and monthly and/or quarterly performance reports as they are submitted, was done in FY 2022-23 due to staff shortages. Staff plans to resume monitoring activities in FY 2023-24.

For HOME funded activities, annual monitoring is undertaken to ensure that for renter occupied units, household income, rents and utility allowances are in compliance with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy is conducted throughout the affordability period. In FY 2022-23, four HOME projects were monitored in September 2022, and all were deemed in compliance with HOME regulations, including:

- Los Angeles Street Project, 16351 Los Angeles Street (5 units) – September 21, 2022
- TELACU Senior Court, 14442 Pacific Avenue (8 units) – September 15, 2022
- Metro Village Apartments. 14428 E. Ramona Boulevard (11 units) – September 20, 2022
- ROP Bresee House, 4500 Bresee Avenue (1 SFR) – September 21, 2022

Citizen Participation Plan

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Pursuant to 24 CFR Part 91, the City solicited public review and comment on the draft 2022-23 Consolidated Annual Performance and Evaluation Report (CAPER). The public review period was 15 days (September 5, 2023 to September 20, 2023).

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During the program year, no amendments – minor nor substantial – were processed on the FY 2022-23 Annual Action Plan. However, the program did experience some challenges in meeting program objectives. Firstly, the City’s Code Enforcement Program was monitored by HUD in FY 2021-22 which led to a recommendation to cease drawing from federal funds until a comprehensive code enforcement strategy could be developed. Staff complied, and in June 2022, the City finalized the Community Enhancement Comprehensive Plan for code enforcement activities. The Plan served to identify how the Community Enhancement Program meets CDBG eligibility requirements; provides a definition for “deteriorated” or “deteriorating” properties; identifies the boundaries or target area where code enforcement activities are to take place; provides a strategy or plan on how the Program will arrest the decline within the identified target area; and delineates performance standards for documenting the results of the program. The Comprehensive Plan was submitted to HUD and the finding was cleared in FY 2022-23. CDBG-funded Code Enforcement activities will resume in FY 2023-24.

Additionally, the City experienced staff turnover during the program year which directly impacted the City’s ability to implement the home improvement grant and loan programs. The program is currently on hold pending the hiring and training of additional staff to run the program.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Not applicable.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-50 - HOME

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Baldwin Park monitors HOME-assisted affordable rental housing to determine compliance with housing codes and other applicable regulations. Maintaining HOME-assisted affordable housing is a high priority. In FY 2022-23, 25 HOME-assisted units were inspected and where any deficiencies existed, the property owner and property management were notified to make repairs and City staff followed up to ensure completion. The units were located in the following HOME projects:

- TELACU Senior Court, 14442 Pacific Avenue – 8 units – passed
- Los Angeles Street Project, 16351 Los Angeles Street – 5 units – passed
- Metro Village Apartments, 14428 E. Ramona Blvd– 11 units – passed
- ROP Bresee Property, 4500 Bresee Ave – 1 single family unit - passed

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

The aforementioned HOME-assisted properties maintain an Affirmative Fair Housing Marketing Plan. During annual monitoring, the annual Affirmative Fair Housing Marketing Report and waitlist are reviewed to ensure compliance with HUD requirements to affirmatively further fair housing choice.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During the 2022-23 fiscal year, the City of Baldwin Park received a total of \$102,369.12 in program income generated from homeowner rehabilitation loan repayments. No program income drawdowns were conducted, and funds remain available for programming to eligible HOME activities.

Describe other actions taken to foster and maintain affordable housing.

In FY 2021-22, the City of Baldwin Park certified the San Gabriel Valley Habitat for Humanity as a local Community Housing Development Organization (CHDO) in order to begin working with them on a future affordable housing project. The City provided a loan of \$1.4 million (non-HOME funds) to Habitat for the acquisition of the Torch Property located at 12769-12779 Torch Street, Baldwin Park and is currently working with Habitat to design a medium-density affordable

housing project.

The City also received three proposals for the development of affordable housing and in the 2022-23 Annual Action Plan, the projects were provided initial approval from the City Council. The three projects include:

- 1) A homeownership project with Habitat for Humanity using \$285,000 of federal HOME funds on sites that are to be determined.
- 2) The Cesar Chavez Foundation is proposing to develop a site at 4109 and 4113 Downing Avenue and 14617, 14625, and 14637 Ramona Boulevard. The site is approximately 1-acre and proposes to include 25 one-bedroom units, 15 two-bedroom units, and 17 three-bedroom units for a total of 57-units. The project will be leveraged with 4% Low Income Housing Tax Credits (LIHTC) and \$500,000 in federal HOME funds from Baldwin Park.
- 3) The Retirement Housing Foundation (RHF) Senior Housing Project proposes to develop a multi-site senior housing project on the corner of Downing Avenue and Central Street, Baldwin Park. "Central Metro Place" will consist of 55 age restricted units (with one manager's unit), onsite parking, an abundance of amenities and gardens all tailored to seniors and the aging population. The City awarded \$500,000 in HOME funding to this project.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					

Assisted residents to apply for, or attend community college or a four-year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

No projects subject to Section 3 were implemented in FY 2022-23.

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