



Community Development Department  
 Planning Division  
 14403 E Pacific Ave  
 Baldwin Park, CA. 91706

## SIGN PERMIT APPLICATION

PROJECT INFORMATION	
Applicant Name:	
Business Name:	
Business Location:	
Zoning:	

Please list all **Existing** and **Proposed (New)** signs for this business. Use the Table below.

Sign Type	Proposed	Length	Width	Square Feet	Notes

PROPERTY OWNER INFORMATION			
Name:			
Mailing Address:			
City, State, Zip:			
Telephone:		Email:	

APPLICANT INFORMATION			
Name:			
Mailing Address:			
City, State, Zip:			
Telephone:		Email:	

I declare under the penalty of perjury that the information provided on this application is true and correct; and that the attached diagrams are complete and are an accurate depiction of the sign(s) to be used on the above premises. Further, I understand that no additional sign(s) will be permitted unless approved by the Department of Community Development.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<u>For Office Use Only</u>
Date Received: _____ Approved By: _____
Notes:

### APPLICATION MATERIALS/FEE

A sign fee of \$70.00 is charged for each sign. A completed sign permit application package includes:

1. Completed Application
2. Two (2) colored copies of sign plans drawn to scale.
  - Show Height, Width and Language
3. Letter of Authorization from Property Owner/Property Manager